

# IQAC ACTION PLAN 2020-2021

S.T.S.N.GOVERNMENT DEGREE COLLEGE , KADIRI , ANANTHAPURAM DIST

## INSTITUTIONAL ACTION PLAN

S.No.	Month	Subject	Activity to be done
<b>1</b>	<b>Apr-20</b>	Admissions	Admission Committee Constitution
		Planning	Uploading of Internal Assessment Marks in Jnanabhoomi Portal. Sensitization
		Academic	Preparation of students through Online for Examinations-2020
<b>2</b>	<b>May-20</b>	Admissions	Preparation/Printing of Application formats for Admissions
		Planning	Preparation of Online Time Table / Preparation & Documentation of Estimates for Nadu-Nedu Scheme of AP Government
		Academic	Preparation of list of NAAC Records (For documentation)
<b>3</b>	<b>Jun-20</b>	Admissions	Progression of Admissions
		Planning	Procurement of Lab Equipment Data (LED) for STAR STATUS
		Academic	Proposals for DBT STAR STATUS/ UGC NSQF Scheme to the college
<b>4</b>	<b>Jul-20</b>	Admissions	Progression of Admissions
		Planning	Reopening of the college after LOCKDOWN for LECTURERS, Enhanced Teaching ability through STSN Online YouTube Live Stream Channel, Introduction of three Market Oriented Courses. Training of Teachers (ToT) for enhanced ICT enabled Teaching & Learning
		Academic	Collabarative Learning Facility through Live Stream Channel, Preparation of Google Sheets for Online Teaching Dairy and Faculty Lockdown Activities
<b>5</b>	<b>Aug-20</b>	Admissions	Progression of Admissions and Admissions Campaigning
		Planning	Maintenance of records and preparation and timely submission of annual IQAC Reports to NAAC, Arrangements and invitation to resource persons, Designing of Brocucher/Certificate and Google Sheet for Data collection.
		Academic	Oragazation International Webinar - "Jnana-Deepthi", Establishment of ICT for Teaching, Learning & Evaluation. YouTube Live Stream Preparatory Classes for VI Semester Examinations.
<b>6</b>	<b>Sep-20</b>	Admissions	Computerazation of Students data for Admissions & Admissions Campaign
		Special Day	Teachers Day Celebrations-5th Sept-20/ NSS Day.
		Planning	Organisation of VI Semester Examinations, ISO Quality Manual writeup and Constitution of ISO Committee, Online YouTube Classess, General Database Repository Mapping.
		Examinations	Lockdown Season - VI Semester, Polycet, B.Ed, B.P.Ed Examinations
<b>7</b>	<b>Oct-20</b>	Admissions	Admissions in Progress
		Planning	Annual Academic Records/ Attendance Registers/ NAAC Registers & Files for the A.C Year 2020-21. E-Content/LMS/Video Lessons/PPT's/Blended Teachings/ICT Evaluation & Assessment Tools/ Question Bank Generation by lecturers.
		Examinations	Lockdown/UnLock Season - II/IV Semester Examinations

8	Nov-20	Admissions	Reopening of the College after LockDown and Data procurement for Admissions
		Planning / NAAC 7Criteria:- Curricular Aspects and Teaching & Learning Evaluation	IQAC Meeting-1 Preparation for NAAC ReAccreditation Cycle III(July 2021)- 42 NAAC Registers & 25 File formats for documentation of Departmental Activities, Constitution of various committes as per ISO Guidelines. General Database Repository Updation.
			Preparation of Annual Academic Plan for the Year 2020-21
			Lecturer wise Annual Curricular Plan, Formation of College Commitees/Feed back analysis-SWOT /SWOC reports.
			District level Review meeting/ Cadre Strength review/ Guest Faculty Services, Departmental Workload particulars and LockDown activities.
			Preparation of TimeTable for Online & Offline Classes and implementation
		Academic	Commencement of Classes for II & III Year Students (Online & Offline) and uploading into Bharatpade, Monitoring of College Timetable and its circulation
		Special Day	Making of Indian Constitution Day- Nov'26th
		Result Analysis	College level group and subject wise University result analysis Submission of Result Analysis to CCE, AP, Vijayawada
Awareness Programs	COVID-19/LMS/College Website/Bio-Metric/YouTube Live Streaming/Library Resources, Flag D		
9	Dec-20	Academic	Orientation for first year students Organising anti Ragging Activities
		Employability Guidance / Student Support Services	Guidance on Staff Selection Commission Vide Government Notification
		Awareness Program	Aids Day, Freshers Day and Anti Ragging Day
		WEC	Awareness Programme on Women Security
		Planning / NAAC 7Criteria:- RESEARCH, INNOVATION	Transfer of Technology from Lab to Land/Acting as Resource person/Innovative Online Training Classes, Proposals for MRPs to UGC,DBT, DST, etc., / Research Publications
		Advertisement	Publishing News Letter and Magazine on monthly basis
		Examinations	Internal Exams-Mid-1
		Departmental Activities	Commencement of Students centric activities like seminars, Group Discussions, Assignments, Project Work etc.
10	Jan-21	Republic Day	Republic Day Celebrations- Cultural & Vliterary Cmpetitions, Sports & Games.
		Academic (Skill Upgradation in	Career Counseling Programme / Certificate Course
			JKC / IBM/ TCS-ion /Spoken Tutorials
		Planning / NAAC 7Criteria:- INFRASTRUCTURE & LEARNING RESOURCES	Follow up of NPTEL Local Chapter, Library automation,Digital literacy, NDL, INFLIBNET, NLIST registrations and Subscription
		JAMDC	Online Admissions of First Year
WEC	FIT India Program through Karate (Self Defense training for women)		

<b>11</b>	<b>Feb-21</b>	Examinations	Preparation for University UG Practical Examinations 2020-21
		Planning / NAAC 5 Criteria:- STUDENT SUPPORT & PROGRESSION	Extending scholarships to the students/
			Student empowerment skill Training programmes for economically disadvantaged meritorious students/Certificate courses
			Alumni Chapter
		Academic	Internal Exams-Mid-2
			Review Meeting on Coverage of Syllabus and Remedial Classes
			Analysis of 1,3,5 results
		NCC & NSS	Applied & Monitoring of Sanctioning of NCC Unit
Swatcha Bharath - Clean and Green Programme			
Student empowerment skill Training programmes for economically disadvantaged meritorious students/Certificate courses			
Deeksharambh	Conduct of Induction programme for freshers and activities with regard to SAGE (Activity Chart)		
Collabarations	MOU/Linkages with Industries/ Research stations / Universities		
<b>12</b>	<b>Mar-21</b>	Academic	Revision, E-Content, LMS Exposure
			NAAC Updates/Academic Audit/Faculty Forum activities
			Annual Stock Verification of all Departments
			Collection of Feed back from students and analysis.
			Collection of Dept. activities and Student support services for 2020-21
			Conduction of Mid Exams for I Semester
		IQAC review meeting	
Examinations	UG Public Examinations for III & V Semester		
<b>13</b>	<b>Apr-21</b>	Academic	Starting of IV & VI Semester Class work
		Safety Measures (COVID-19 2nd Wave)	Conduct of COVID-19 testing to all faculty members in view of safety measures in surge of 2nd wave